

JOB POSTING

POSITION:	CHILD CARE CONSULTANT
REPORTING TO:	MANAGER, EARLY INTERVENTION SERVICES
JOB TYPE:	FULL-TIME, UP TO 7 MONTH CONTRACT (35 HRS/WK) – CUPE BARGAINING UNIT
POSTED DATE:	NOVEMBER 18, 2021
APPLICATION DEADLINE:	DECEMBER 02, 2021
EXPECTED START DATE:	ASAP
LOCATION:	TORONTO

ABOUT CHILD DEVELOPMENT INSTITUTE

Child Development Institute (CDI) is a leading children’s mental health agency in the City of Toronto offering a range of services to approximately 3,500 children ages 0-12, youth ages 13-18 and their families each year. Our mission is to promote and support the healthy development of children and to strengthen the families and communities in which they live. We provide four streams of service to families in need: early intervention, family violence, healthy child development and specialized mental health services for children and youth with learning disabilities.

POSITION SUMMARY

Child Development Institute is seeking a dynamic Child Care Consultant to work collaboratively in the Toronto community to provide services within “Every Child Belongs” service model to designated licensed childcare centers, for children (aged 0 – 12) with extra support needs. The services delivered by the Consultant help support and promote an inclusive childcare system.

DUTIES & RESPONSIBILITIES

1. Carries out consultation regarding individual children through various means including observational visits, screening tools, assessment of strengths and needs.
2. Develops and supports the implementation of individualized plans with goals and strategies, as well as active referral and service coordination.
3. Provides workshops, resources and program consultations to child care staff.
4. Liaison, support, education and service planning with parents.
5. Participates in committees and networks.
6. Completes all required documentation as per agency and service requirements.
7. Other duties as required.

MINIMUM QUALIFICATIONS AND SKILLS

- Degree in Early Childhood Education or Early Childhood Education diploma with Resource Educator diploma (or equivalent) or CYW; and 2 years related experience working with children (aged 0 -12) with extra support needs
- Registration in good standing with the College of Early Childhood Educators.
- Skills and experience in working with infants, preschool and school-age children with various types of extra support needs, such as developmental delays, ASD, social/emotional and behavioral difficulties.
- Experience with and awareness of the child care community.
- Demonstrated abilities in the screening/assessment of child and family needs, documentation of individualized goal plans with strategies, as well as in case management and active service coordination.
- Demonstrated ability for program planning to address specific issues.
- Demonstrated skills in offering workshops to parents and professionals.

- Sound knowledge of child development and behavior guidance.
- Demonstrated ability to work with diverse groups in an equitable and inclusive manner
- Proficient with MS Office Suite and navigating database systems.
- Possess strong verbal and written communication skills.
- Be a dedicated and flexible team player, able to interact with team members and colleagues at all levels of the organization.

WORKING CONDITIONS

- Governed by concurrent and dynamic deadlines, despite conflicting priorities and frequent interruptions.
- The noise level in the work environment is usually moderate to loud.
- Extensive travel to childcare centres (daily) or other community locations.
- Occasional travel to CDI locations.
- Fast-paced work environment.
- Frequent handling of queries and calls from child care centres, parents, other professionals.
- Frequent in-person contact with staff and children in childcare settings.
- Some evening work may be required.

COMPENSATION: \$56,665/annum

APPLICATION INSTRUCTIONS:

Please submit your chronological resume via e-mail:

Child Development Institute
Human Resources

E-mail: calutis@childdevelop.ca and careers@childdevelop.ca

Thank you in advance for your interest. However, due to the volume of resumes received, only those candidates selected for interviews will be contacted.

DIVERSITY AND INCLUSION:

Child Development Institute is an Equal Opportunity Employer. We value inclusivity & diversity in the workplace. We actively encourage applications from members of groups with historical and/or current barriers to equity, including, but not limited to:

- First Nations, Métis and Inuit peoples, and all other Indigenous peoples;
- members of groups that commonly experience discrimination due to race, ancestry, colour, religion and/or spiritual beliefs, or place of origin;
- persons with visible and/or invisible (physical and/or mental) disabilities; and
- persons of marginalized sexual orientations, gender identities, and gender expressions.

We recognize that many of these identities intersect and that therefore, diversity and inclusion can be complex. We value the contributions that each person brings, and are committed to ensuring full and equal participation for all in our community.

ACCOMMODATION:

Child Development Institute is committed to creating an accessible and inclusive organization. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 (AODA) and the Ontario Human Rights Code (OHRC). Child Development Institute will provide accommodations throughout the recruitment & selection process to applicants with disabilities. During any stage of the recruitment process, please notify Human Resources of the nature of any accommodation(s) you may require. Any information received relating to accommodation measures will be addressed confidentially.

All applicants are advised that offers of employment are contingent upon the successful completion of a Vulnerable Sector Check.

Note: All CDI employees are required to be fully vaccinated as a condition of hire in accordance with CDI Mandatory Vaccination Policy.